



Newly diagnosed



Supporting a student's return to school

Principal Checklist for a student with new type 1 diabetes diagnosis

The purpose of the principal checklist is to ensure that a student with type 1 diabetes can return to school confidently, knowing that careful and accurate preparations have been undertaken. This checklist should be used in conjunction with the Diabetes in Schools online training.



Newly diagnosed checklist

Identify state and school policy and documentation relevant to caring and supporting students with diabetes at school	
Obtain a copy of the student's diabetes management plan from the parents/ carers or clinical treating team	
Facilitate a meeting with the parents/carers (and student and clinical treating team if needed) to discuss implementing the diabetes management plan in conjunction with school policies	
Collaborate and agree with parents/carers on the usual mode of communication and develop a plan for regular meetings	
Identify all staff who have responsibility for the student during the school day	
Designate staff to provide direct support to the student (as required) e.g. supervision and support for glucose monitoring, insulin administration	
Plan and assist with implementing staff training with support from the Diabetes in School state or territory coordinator. Staff should undertake training that reflects their level of responsibility and contact with the student	
Develop and implement a communication method to inform all staff about the requirements for the student, including emergency care	
Develop and implement a plan to alert all new, casual, relief or special education staff about the student's requirements	
Develop an emergency plan – i.e. for lockdowns, evacuation, disaster planning	
Identify and arrange for accessible, safe storage of diabetes related supplies at school	